



DEPARTMENT OF HUMAN RESOURCES
SENIOR & DISABLED SERVICES DIVISION
500 Summer Street NE
Salem, Oregon 97310-1015
Phone: (503) 945-5811

AUTHORIZED BY: _____

**SDSD Administrator/Deputy/
Assistant Administrator**

INFORMATION MEMORANDUM

SDSD-IM-00-92

Date: September 11, 2000

TO: AAA Directors
SDSD District and Unit Managers

SUBJECT: DME Training for Medical Workers

INFORMATION: The Office of Medical Assistance Programs (OMAP) is inviting all SDSD and AAA medical workers and interested supervisors to attend a Durable Medical Equipment Training for Providers. The day-long training will be offered in four sites around the state, beginning October 4. The dates and locations are on the attached flyer.

Several changes in durable medical equipment (DME) policies and authorization procedures will go into effect October 1. Since SDSD/AAA medical workers prior authorize DME and medical supplies for clients served through their offices, it is important for them to have this updated information.

The registration form is attached. It should be completed and faxed to 503-378-5814 as soon as possible. Registrations can also be telephoned to 503-945-6549.

CONTACT PERSON: Karin Olson, OMAP

CONTACT NUMBER: 503-945-6502

Durable Medical Equipment Training for Providers

Provided by OMAP

Training topics include:

- Eligibility Questions and Medical Benefit Packages
- Obtaining Prior Authorization
- Completing billing forms (HCFA-1500, OMAP 505, and OMAP 1036)
- Major policy changes effective October 1st

Register for one of the **free** sessions by

- Faxing the DME Training Registration form to (503) 378-5814, or
- Calling (503) 945-6549.

Sessions are from 9:00 am to 5:00 pm

Registration begins at 8:30 am

DME Training Registration

Which training will you attend?

- | | |
|---|---|
| <input type="checkbox"/> October 4, 2000
Agriculture Building
635 Capitol St NE
Salem, OR 97310 | <input type="checkbox"/> October 19, 2000
Adventist Medical Center
10123 SE Market St
Portland, OR 97216 |
| <input type="checkbox"/> October 9, 2000
Rogue Valley Hospital
Smullin Health Education Ctr
2825 Barnett Rd
Medford, OR 97504 | <input type="checkbox"/> October 25, 2000
Oxford Suites
2400 SW Court Place
Pendleton, OR 97801 |

Organization/Business

Provider number(s)

Phone

Fax

Address, City, State, Zip

Name/job title of attendees

How many attending? _____

Auxillary aids for persons with disabilities are available upon advance request at (503) 945-6549.

You will receive a confirmation notice by fax or mail to confirm your registration.

Sessions are from 9:00 am to 5:00 pm

Registration begins at 8:30 am